



# Florida Surplus Lines Service Office

BULLETIN: 2020-1

**TO: FLORIDA SURPLUS LINES AGENTS AND INDEPENDENTLY PROCURED COVERAGE (IPC) FILERS**

**FROM: GARY D. PULLEN, EXECUTIVE DIRECTOR  
FLORIDA SURPLUS LINES SERVICE OFFICE**

**DATE: JANUARY 23, 2020**

**SUBJECT: DISCONTINUATION OF THE CITIZENS REGULAR AND EMERGENCY ASSESSMENTS AND FILING INSTRUCTIONS FOR ENDORSEMENTS AND CORRECTIONS**



The purpose of this bulletin is to provide instructions to Florida surplus lines agents and Independently Procured Coverage (IPC) filers for the filing, payment, and refund of surplus lines policies for coverages to which the Citizens Property Insurance Corporation (CPIC) 6.84% regular assessment and 1.4% and 1.0% emergency assessments are assessable.

The Florida Office of Insurance Regulation (OIR) previously issued Order #87822-06 terminating the CPIC emergency assessments on all policies issued or renewed on or after July 1, 2015. However, the CPIC assessments continued to apply to the direct written premium on all "related transactions", which included endorsements, policy cancellations, and audit premiums related to assessable policies issued or renewed prior to July 1, 2015.

Pursuant to Order #256458-19 issued on January 22, 2020 by Florida's Office of Insurance Regulation, effective April 1, 2020, surplus lines policies issued or renewed prior to July 1, 2015 and all related transactions reported to FSLSO will not have the CPIC assessment charged or credited. As a result of this subsequent resolution and Order, the last day to report surplus lines policy data through the FSLSO system (SLIP or XML Batch) where the CPIC assessment will be charged or credited is March 31, 2020.

Below are specific instructions for all Florida surplus lines agents and IPC filers when reporting endorsements or corrections on policies effective January 1, 2006 through December 31, 2006 (Regular Assessment) and December 15, 2008 through June 30, 2015 (Emergency Assessments).

- 1. All endorsements and corrections on policies effective during the dates outlined above must be filed in FSLSO SLIP or via XML Batch on or before March 31, 2020 to receive an invoice or credit for the CPIC assessment.** The SLIP and XML Batch systems will not charge or credit the CPIC assessment for endorsements or corrections on applicable policies submitted after March 31, 2020. Florida agents and IPC filers should make every effort to file all endorsements and corrections prior to March 31, 2020.

2. **All CPIC assessment refund requests must be received by our office no later than April 30, 2020.** The CPIC emergency assessment will not be charged or refunded for any endorsements or corrections to policies after March 31, 2020. All credit balances must be requested to be refunded by completing the Authorization to Refund form located on our website: [CPIC Authorization to Refund Form](#).
3. **All CPIC assessment payments will be due by May 15, 2020.** The final invoicing for CPIC assessments on transactions reported through the FLSO system will occur on April 1, 2020. Payments for the April 1, 2020 invoices are due on or before May 15, 2020. Customers will continue to be able to access invoices, billing reports and pay through SLIP.

FLSO SLIP and XML batch will be updated to prevent any transactions filed through the system after March 31, 2020 from being charged or credited the CPIC assessment. However, agents and IPC filers may need to contact third party vendors regarding revisions to agency management systems that may be necessary in response to this change.

For more information, please contact the FLSO Accounting department at 800.562.4496, option 4, or email us at [accounting@fslso.com](mailto:accounting@fslso.com).