



Florida Surplus Lines Service Office

BULLETIN: 2018-01

TO: FLORIDA SURPLUS LINES AGENTS AND INDEPENDENTLY PROCURED COVERAGE (IPC) FILERS

**FROM: GARY D. PULLEN, EXECUTIVE DIRECTOR
FLORIDA SURPLUS LINES SERVICE OFFICE**

DATE: DECEMBER 5, 2018

SUBJECT: DISCONTINUATION OF THE FHCF EMERGENCY ASSESSMENT AND FILING INSTRUCTIONS FOR ENDORSEMENTS AND CORRECTIONS

The purpose of this bulletin is to provide instructions to Florida surplus lines agents and Independently Procured Coverage (IPC) filers for the filing, payment, and refund of surplus lines policies with effective dates from January 1, 2007 to December 31, 2014 for coverages to which the Florida Hurricane Catastrophe Fund (FHCF) 1.0% and 1.3% emergency assessments apply.

The Florida Office of Insurance Regulation (OIR) previously issued two Orders terminating the FHCF emergency assessments on all policies issued or renewed on or after January 1, 2015. However, the FHCF assessments continued to apply to the direct written premium on all “related transactions”, which included endorsements, policy cancellations, and audit premiums related to assessable policies issued or renewed prior to January 1, 2015.

Pursuant to a Supplementary Order issued on December 3, 2018 by Florida’s Office of Insurance Regulation, effective April 1, 2019, surplus lines policies issued or renewed prior to January 1, 2015 and all related transactions reported to FSLSO will not have the emergency assessment charged or credited. As a result of this subsequent resolution and Order, the last day to report surplus lines policy data through the FSLSO system (SLIP or XML Batch) where the FHCF assessment will be charged or credited is March 31, 2019.

Below are specific instructions for all Florida surplus lines agents and IPC filers when reporting endorsements or corrections on policies effective January 1, 2007 through December 31, 2014.

- 1. All endorsements and corrections on policies effective January 1, 2007 through December 31, 2014 must be filed in FSLSO SLIP or via XML Batch on or before March 31, 2019 to receive an invoice or credit for the FHCF assessment.** The SLIP and XML Batch systems will not charge or credit the FHCF assessment for endorsements or corrections on applicable policies after March 31, 2019. Florida agents and IPC filers should make every effort to file all endorsements and corrections prior to March 31, 2019.

2. **All FHCF assessment refund requests must be received by our office no later than April 30, 2019.** The FHCF emergency assessment will not be charged or refunded for any endorsements or corrections to policies after March 31, 2019. All credit balances must be requested to be refunded by completing the Authorization to Refund form located on our website: <https://www.fslso.com/docs/default-source/default-document-library/refund-request-forms/FHCFRefundRequest.pdf?sfvrsn=10>.

3. **All FHCF assessment payments will be due by May 15, 2019.** The final invoicing for FHCF assessments on transactions reported through the FLSO system will occur on April 1, 2019. Payments for the April 1, 2019 invoices are due on or before May 15, 2019. Customers will continue to be able to access invoices, billing reports and pay through SLIP.

FLSO SLIP and XML Batch will be updated to prevent any transactions filed through the system after March 31, 2019 from being charged or credited the FHCF assessment. However, agents and IPC filers may need to contact your agency's information technology vendor or staff regarding revisions to your agency management system that may be necessary in response to this change.

Florida OIR Supplementary Order #232098-18 is available at:

<https://www.fslso.com/Publications/Bulletins>

For more information, please contact the FLSO Accounting department at 800.562.4496, option 4, or email us at accounting@fslso.com.