




## FLORIDA SURPLUS LINES SERVICE OFFICE

1441 Maclay Commerce Drive, Suite 200  
Tallahassee, FL 32312

**BULLETIN: 2023-01**

**TO:** FLORIDA SURPLUS LINES AGENTS, SURPLUS LINES INSURERS, AND  
INDEPENDENTLY PROCURED COVERAGE (IPC) FILERS

**FROM:** GARY D. PULLEN, EXECUTIVE DIRECTOR  
FLORIDA SURPLUS LINES SERVICE OFFICE 

**DATE:** July 11, 2023

**SUBJECT:** THIRD-PARTY FILING SERVICES

The purpose of this bulletin is to provide notification and clarification regarding the use of third-party filing services to make filings and submit reports to FLSO.

Surplus lines agents and insurers are not prohibited from using third-party filing services to submit reports on their behalf in the Surplus Lines Information Portal (SLIP) or XML Batch services. However, FLSO does not approve or otherwise endorse any third-party filing service and does not enter into any special arrangements, considerations, or other agreements concerning any activities they undertake. Third-party filers must create a SLIP account solely for their use on behalf of a licensed surplus lines agent and agree, either in writing or electronically, to the terms and conditions and non-disclosure agreement all other SLIP account holders agree to. [Review SLIP terms and conditions.](#)

Submissions made by a third-party filing service are subject to the same review process as all other submissions. Surplus lines agents, insurers, and IPC filers remain responsible under all applicable laws, regulations, and procedures for the accuracy and timeliness of any filings submitted on its behalf. Surplus lines agents, insurers, and IPC filers are ultimately responsible for adequately addressing or correcting compliance issues, including payment of taxes, fees, and assessments.

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